

# Check-In and Important Information

## **STREET CLOSINGS DURING FESTIVAL HOURS:**

- The streets within a 2 block radius to downtown **will be blocked off at least 1 hour prior to the opening of the town festival**, and will not be re-opened until closing. There will be **no vehicle access** for any reason other than emergencies to the church after the roads are blocked off.
- Please note that on each Sunday the roads may close earlier due to road races, etc. If you want a good parking spot, plan to arrive by 8 am

## **BREAKDOWN ON SATURDAY:**

- Due to the streets being blocked until 9 pm vehicles are not allowed into the church area. If you do not wish to leave your merchandise in your booth overnight, we have classrooms available for you to store your merchandise in. These are locked overnight and monitored by craft support staff during loading and unloading. If you plan to take your merchandise you will have to carry or dolly out.

## **BREAKDOWN ON SUNDAY:**

- Please do not begin breakdown until 6 pm. Once the town removes the barricades, you may get your vehicle and park at the church grounds to load. **Do not bring your vehicle in until you are fully packed up and ready to load your vehicle. Unattended vehicles that delay the overall breakdown process may be towed.**

## **TRASH:**

- Due to limited receptacles, crafters will be responsible for their own disposal of trash. Please do not leave trash at your booth. It will not be collected.

## **STORAGE FOR CRAFTERS:**

- If you are exhibiting outside and wish to store your merchandise overnight or during the week, we have two classrooms available for that purpose. This space is limited, so please let us know if you will need it. **ACCESS TO STORAGE WILL BE AVAILABLE ON SATURDAY FROM 6 PM.**
- If you are inside, you may leave your merchandise in your booth overnight or during the week if exhibiting both weekends. Booths in Memorial Hall may remain set up during the week at your own risk.
- Crafter bathrooms are located in Fellowship Hall. These are for **CRAFTER'S ONLY**. Please do your part to keep the bathrooms you will be using clean. Notify us if they need attention.
- **ATM's** are located at the surrounding banks. The closest one to us is at Bank of America, across the street.
- **Public phones** are located one block south of the church near BankNorth. The church does not have a public phone or a phone that is easily accessible. If you have an emergency, we will have someone available with a cell phone.

- **Continental breakfast** is available free to **CRAFTERS ONLY** and is in the Fellowship Hall Kitchen beginning at 7 am on Saturday and 11 am on Sunday. Please wear your vendor ID badge.
- **Crafter food coupons** can be used toward our food that we sell. The kitchen is located in Memorial Hall – **please wear your vendor ID badge.**

After careful consideration we have updated this year’s schedule to coincide with the festival hours. Note, if you did not purchase electricity you may close early.

**SCHEDULE:**

	<b>Church kitchen</b>	<b>Church Craft show</b>	<b>Town festival</b>
<b>Both Weekends</b>			
<b>Friday</b>	5 pm – 9 pm	5 pm – 9 pm	5 pm – 9 pm
<b>Saturday</b>	9 am – 9 pm	9 am – 9 pm	9 am – 9 pm
<b>Sunday</b>	11 am – 7 pm	11 am – 7 pm	Noon – 7 pm

- ***Please bear with us – We know that the accessibility and parking are difficult at best, and that the varying hours of the festival, related events, church and craft show(s) pose logistic challenges. Some things we have no control over and others are areas we are working on for improvements – we appreciate your constructive feedback and will work to incorporate these to make the show run more smoothly for all of us  
Thanks for your help and understanding!***